

PETITION FOR AN AERA SANCTIONED AWARD

Proposals for new SIG awards are reviewed by the AERA Executive Board at its January, June, and October meetings. Deadlines for receipt of proposals at the Central Office are **December 15**, **May 15**, and **September 15**.

AERA-Sanctioned Awards Guidelines:

- Each SIG may have **three** AERA-sanctioned awards in total. One of these awards must be a graduate student related award.
- AERA, Divisional and SIG membership should not be used as an evaluative criterion in judging the quality of paper award submissions and nominations.
- The Executive Board strongly encourages all award conferring units to confer award(s) in a given award cycle only when the nominations received are of high quality.
- The Executive Board strongly encourages small Divisions and SIGs to consider conferring awards on an alternating year in order to ensure that there is a large enough pool of nominations for consideration.
- The AERA Conflicts of Interest Policy, including specific guidelines relating to awards and the award selection process, should be observed.

Please include the following information in your petition:

- Sponsor (Division or SIG)
- Year Award Established
- Name of the Award
- Description of the Award
- Rationale for Establishing the Award
- Eligibility Criteria
- Nomination Process and Timeline
- Composition of the Award Committee
- Process of Appointment of Award Committee Members
- Review/Selection Process and Timeline
- Selection Criteria
- Form of Recognition (Cash Award, Plaque, etc.)
- Form of Announcement of Award Winner (Presentation at Business Meeting, Listserv Announcement, etc.)
- Frequency of Conferral of the Award (Annual, Biennial, etc.)
- Name of Existing AERA-Sanctioned Award(s) Conferred by the Unit
- Contact Person for the Award (Name, Address, Phone, Email)

Please return a signed and dated copy of the petition to governance@era.net or to

Phoebe H. Stevenson
Deputy Executive Director
American Educational Research Association
1430 K Street NW
Suite 1200
Washington, D.C. 20005