

## **American Educational Research Association (AERA) AERA-AIR (A<sup>2</sup>) Fellows Program Application Instructions**

Please read these instructions carefully before completing the application. In order to save your application you will need to create a username and password. Record your username and password because AERA cannot retrieve this information. Uploaded supporting documents will not be saved until you submit the online application. All uploaded documents must be submitted in PDF electronically by 11:59pm (EST) on Tuesday, December 15, 2009. Late applications and supporting material will not be accepted.

Include your full name and graduate institution on at least the first page of every document you submit. References and appendices (i.e. charts, tables, survey instruments, etc.,) can be included but do not count towards page limits.

A complete application will include the following:

1. **Contact information.** Each applicant must enter their name, address, phone number, e-mail address, and information about their doctoral institution.
2. **Personal statement.** In no more than 3-6 single spaced pages write a statement about your research background and interest in pursuing postdoctoral training and a research career. You will need to upload this document in PDF.
3. **Dissertation abstract.** In no more than 250 words, upload an abstract of your dissertation in PDF.
4. **Dissertation/ doctoral thesis summary.** Provide a 7-10 single spaced page summary of your doctoral thesis. Please give detailed attention to methods and key findings. You will need to upload this document in PDF.
5. **Writing sample.** Upload a writing sample that demonstrates your methodological competency. Please limit this document to 25 single spaced pages in PDF.
6. **Curriculum vita.** Upload your current curriculum vita listing any awards, presentations, and publications in PDF.
7. **Transcripts.** Graduate school transcripts must be mailed to AERA and received by December 15, 2009. Unofficial transcripts are acceptable at time of application; however, an official transcript will be required to receive the fellowship.
8. **References.** Two letters of recommendation and reference forms are required. Applicants must download the reference form and share it with their recommenders. References should come from your dissertation advisor and/or

other major professors who are familiar with your work. AERA will only accept two letters of recommendation.

Letters of recommendation and reference forms may be emailed to [fellowships@era.net](mailto:fellowships@era.net) or mailed to AERA. Applicants are responsible for ensuring their letters and reference forms are **received by December 15, 2009**.

Guidelines for submitting electronic letters of recommendation and reference forms:

- Each recommender must combine their letter and reference form in one PDF file
- Letters of recommendation must be on institutional letterhead with a signature
- The file name must include the first and last name of the applicant followed by "Recommendation" (i.e. "John Smith Recommendation")
- Letters must originate from the recommender's email address

OR

Letters and reference forms may be sent by U.S. mail to:  
AERA-AIR Fellows Program  
AERA  
1430 K Street NW, Suite 1200  
Washington, DC 20005

Answers to frequently asked questions are found on the AERA website. If you have further questions contact George Wimberly, AERA Director of Social Justice and Professional Development, at 202-238-3200 or by email at [fellowships@era.net](mailto:fellowships@era.net).